HEALTH ADMINISTRATION, BS

Banner Code: PH-BS-HADM

Academic Advising

Website: https://publichealth.gmu.edu/students/academic-advising

The BS in Health Administration prepares students to work in a variety of settings including hospitals, clinics, community health, home care, long-term care, managed care organizations, physician practices, supply organizations, advocacy organization and professional associations the insurance industry, and consulting firms.

The program may be completed on a full- or part-time basis leading to completion of the objectives of the undergraduate BS program.

Concentrations are offered in health systems management and assisted living/senior housing administration.

Health Systems Management Concentration

The concentration in health systems management prepares graduates to serve in entry-level management, administrative and support positions in a variety of health-related organizations and settings.

Assisted Living/Senior Housing Administration Concentration

The concentration in assisted living/senior housing administration prepares graduates to serve in entry-level administrative and support positions within independent living, assisted living, and continuing care retirement communities.

Admissions & Policies

Policies

Program Requirements

- A criminal background check is generally required of all students prior to beginning their internship.
- Students must fulfill all requirements for bachelor's degrees, including the Mason Core (http://catalog.gmu.edu/mason-core/) requirements. For all policies governing bachelor's degrees, see A.5.3.2 Requirements for Bachelor's Degrees (http://catalog.gmu.edu/policies/academic/undergraduate-policies/#ap-5-3-2).
- Students should enroll in HAP 201 Health Professions Careers and HAP 301 Health Care Delivery in the United States during their first semester in the program.
- HAP 498 Health Administration Internship (Mason Core) (http://catalog.gmu.edu/mason-core/) and HAP 465 Integration of Professional Skills and Issues (Mason Core) (http://catalog.gmu.edu/mason-core/) are to be completed during the student's final semester. The final semester is defined as the final 15 academic credits of the academic schedule.
- Students must check with their advisor to ensure that all requirements have been met prior to graduation.

Minimum Grade Requirements

A minimum grade of C must be obtained in all major requirements (58 credits). A minimum grade of C must also be obtained in ECON 103 in order for a student to enroll in HAP 425.

Requirements

Degree Requirements

Total credits: 120

Students must fulfill all requirements for bachelor's degrees, including the Mason Core (http://catalog.gmu.edu/mason-core/) requirements.

Mason Core

Code	Title	Credits
Foundation Requirements		
Written Communication [1]		
ENGH 101	Composition (Mason Core) (http://catalog.gmu.edu/mason-core/)	3
Oral Communication		
COMM 100	Public Speaking (Mason Core) (http://catalog.gmu.edu/mason-core/)	3
or COMM 101	Fundamentals of Communication (Mason Core) (http://catalog.gmu.edu/mason-core/)	
Quantitative Reasoning		
STAT 250	Introductory Statistics I (Mason Core) (http://catalog.gmu.edu/mason-core/)	3
Information Technology		
IT 104	Introduction to Computing (Mason Core) (http://catalog.gmu.edu/mason-core/) [3]	3
Exploratory Requirements		
Literature		
Any Mason Core Literature course (http://catalog.gmu.edu/mason-core/#literature)		3
Arts		
Any Mason Core Arts course (http://catalog.gmu.edu/mason-core/#arts)		3
Natural Science		
BIOL 102	Introductory Biology I-Survey of Biodiversity and Ecology (Mason Core) (http://catalog.gmu.edu/mason-core/)	4
BIOL 103 & BIOL 105	Introductory Biology II-Survey of Cell and Molecular Biology (Mason Core) (http://catalog.gmu.edu/mason-core/) and Introductory Biology II Laboratory (Mason Core) (http://catalog.gmu.edu/mason-core/)	4
Global History		
Any Mason Core Global History course (http://catalog.gmu.edu/mason-core/#global-history)		3
Global Understanding		
Any Mason Core Global Understanding course (http://catalog.gmu.edu/mason-core/#global)		3

Social and Behavioral Sciences		
ECON 103	Contemporary Microeconomic Principles (Mason Core) (http://catalog.gmu.edu/mason-core/)	3
Integration Requirements		
ENGH 302	Advanced Composition (Mason Core) (http://catalog.gmu.edu/mason-core/) [2]	3
Writing Intensive [4]		
Capstone [5]		
Total Credits		38

[1]

Nonnative speakers of English with limited proficiency in the language may substitute ENGH 100 for ENGH 101. Students must attain a minimum grade of C in ENGH 100 or ENGH 101, as well as in ENGH 302, to fulfill degree requirements.

[2]

Business-designated sections of ENGH 302 Advanced Composition (Mason Core) (http://catalog.gmu.edu/mason-core/) are recommended.

[3]

Transfer students may substitute IT 103.

[4]

This program includes the writing intensive course as a part of the major requirements; this course is therefore not counted towards the total required for Mason Core.

[5]

This program includes a capstone course as a part of the major requirements; this course is therefore not counted towards the total required for the Mason Core.

Required Courses

Code	Title	Credits
HAP 201	Health Professions Careers [1]	3
HAP 202	Medical Terminology	3
Select one from the following:		3
PSYC 100	Basic Concepts in Psychology (Mason Core) (http://catalog.gmu.edu/mason-core/)	
PSYC 211	Lifespan Development (Mason Core) (http://catalog.gmu.edu/mason-core/)	
PSYC 231	Social Psychology (Mason Core) (http://catalog.gmu.edu/mason-core/)	
HAP 290	Lifestyle Management	
GOVT 103	Introduction to American Government (Mason Core) (http://catalog.gmu.edu/mason-core/)	
Total Credits		9

[1]

HAP 201 is to be taken during the student's first semester in the program.

Concentration in Assisted Living/Senior Housing Administration (ASHA)

Code	Title	Credits
Major Requirements		
GCH 300	Introduction to Public Health	3

HAP 301	Health Care Delivery in the United States [1]	3
HAP 309	Healthcare Accounting	3
HAP 310	Healthcare Ethics	3
HAP 312	Healthcare Law	3
HAP 360	Introduction to Health Information Systems	3
HAP 392	Human Resources Management in Healthcare	3
HAP 395	Healthcare Finance	3
HAP 396	Strategic Health Management and Planning	3
HAP 403	Assisted Living/Senior Housing Management and Philosophy	3
HAP 408	Societal and Health Related Needs of the Aging Population	3
HAP 416	Leadership and Management of Health Systems I	3
HAP 417	Leadership and Management of Health Systems II	3
HAP 425	Health Economics and Policy	3
HAP 465	Integration of Professional Skills and Issues (Mason Core) (http://catalog.gmu.edu/mason-core/) (fulfills synthesis and writing intensive requirements) [2]	3
HAP 489	Pre-Internship Seminar (Mason Core) (http://catalog.gmu.edu/mason-core/) [3]	3
HAP 498	Health Administration Internship (Mason Core) (http://catalog.gmu.edu/mason-core/) [4]	4
Select two from the following:		6
GCH 480	Health Maintenance and Health Aspects of Aging	
NUTR 422	Nutrition throughout the Life Cycle	
SOCW 435	Introduction to Gerontology	
PSYC 415	Psychological Factors in Aging	
PSYC 418	Death, Dying, and Grieving	
EDAT 410	Introduction to Assistive Technology	
College of Public Health Electives		
6 credits must include 200-level or above courses from the following:		6
GCH courses (http://catalog.gmu.edu/courses/gch/)		
HAP courses (http://catalog.gmu.edu/courses/hap/)		
NURS courses (http://catalog.gmu.edu/courses/nurs/)		
NUTR courses (http://catalog.gmu.edu/courses/nutr/)		
PH courses (http://catalog.gmu.edu/courses/ph/)		
SOCW courses (http://catalog.gmu.edu/courses/socw/)		
Non-College of Public Health courses pre-approved for substitution by the concentration coordinator		
General Electives		
Electives are at the student's discretion		9
Total Credits		73

[1]

HAP 301 is to be taken during the student's first semester in the program.

2

HAP 465 may only be taken within the final 15 credits of the curriculum.

3

HAP 489 may only be taken in the semester immediately prior to HAP 498.

4

HAP 498 may only be taken within the final 15 credits of the curriculum. Students in HAP 498 complete an internship as identified and approved by the concentration coordinator during HAP 489. Under special circumstances and upon recommendation by the course instructors and the student's advisor, students may be excused by the department chair from taking HAP 489 and HAP 498. Such students are required to take alternative courses that are pre-approved by the student's advisor and worth at least 7 credits.

Concentration in Health Systems Management (HSMG)

Code	Title	Credits
Major Requirements		
GCH 300	Introduction to Public Health	3
HAP 301	Health Care Delivery in the United States [1]	3
HAP 309	Healthcare Accounting	3
HAP 310	Healthcare Ethics	3
HAP 312	Healthcare Law	3
HAP 360	Introduction to Health Information Systems	3
HAP 392	Human Resources Management in Healthcare	3
HAP 395	Healthcare Finance	3
HAP 396	Strategic Health Management and Planning	3
HAP 410	Introduction to Health/Medical Practice Management	3
HAP 416	Leadership and Management of Health Systems I	3
HAP 417	Leadership and Management of Health Systems II	3
HAP 425	Health Economics and Policy	3
HAP 430	Process Improvement in Healthcare Organizations	3
HAP 442	Introduction to Health Care Politics and Policy	3
HAP 445	Introduction to Health Services Research	3
HAP 465	Integration of Professional Skills and Issues (Mason Core) (http://catalog.gmu.edu/mason-core/) (fulfills synthesis and writing intensive requirements) [2]	3
HAP 489	Pre-Internship Seminar (Mason Core) (http://catalog.gmu.edu/mason-core/) [3]	3
HAP 498	Health Administration Internship (Mason Core) (http://catalog.gmu.edu/mason-core/) [4]	4
College of Public Health Electives		
6 credits must include 200-level or above courses from the following:		6
GCH courses (http://catalog.gmu.edu/courses/gch/)		
HAP courses (http://catalog.gmu.edu/courses/hap/)		
NURS courses (http://catalog.gmu.edu/courses/nurs/)		
NUTR courses (http://catalog.gmu.edu/courses/nutr/)		
PH courses (http://catalog.gmu.edu/courses/ph/)		
SOCW courses (http://catalog.gmu.edu/courses/socw/)		
Non-College of Public Health courses pre-approved for substitution by the concentration coordinator		
General Electives		
Electives are at the student's discretion.		9
Total Credits		73

1

HAP 301 is to be taken during the student's first semester in the program.

2

HAP 465 may only be taken within the final 15 credits of the curriculum.

3

HAP 489 may only be taken in the semester immediately prior to HAP 498.

4

HAP 498 may only be taken within the final 15 credits of the curriculum. Students in HAP 498 complete an internship as identified and approved by the concentration coordinator during HAP 489. Under special circumstances and upon recommendation by the course instructors and the student's advisor, students may be excused by the department chair from taking HAP 489 and HAP 498. Such students are required to take alternative courses that are pre-approved by the student's advisor and worth at least 7 credits.

4-Year Plan

Bachelor of Science in Health Administration Sample Plan of Study

Detailed four year plans can be found on https://publichealth.gmu.edu/students/academic-advising (https://publichealth.gmu.edu/students/academic-advising/)

Accelerated Master's

Health Administration, BS/Health Systems Management, Accelerated MHA

Overview

Highly-qualified undergraduates may be admitted to the bachelor's/accelerated master's program and obtain a BS in Health Administration (Health System's Management Concentration and Assisted Living/Seniors Housing Concentration) and an MHA in Health Systems Management (http://catalog.gmu.edu/colleges-schools/public-health/health-administration-policy/health-systems-management-mha/) in an accelerated time-frame after satisfactory completion of a minimum of 155 credits.

See AP.6.7 Bachelor's/Accelerated Master's Degree (http://catalog.gmu.edu/policies/academic/graduate-policies/#ap-6-7) for policies related to this program.

Students in an accelerated degree program must fulfill all university requirements for the master's degree. For policies governing all graduate degrees, see AP.6 Graduate Policies.

BAM Pathway Admission Requirements

Applicants to all graduate programs at George Mason University must meet the admission standards and application requirements for graduate study as specified in Graduate Admissions Policies and Bachelor's/Accelerated Master's Degree policies. For information specific to this accelerated master's program, see department website (https://hap.gmu.edu/program/view/19950/).

Students must submit two professional letters of recommendation and a personal statement, have a 3.25 GPA, and a 3.50 GPA in all major coursework.

Students who are accepted into the BAM Pathway will be allowed to register for graduate level courses after successful completion of a minimum of 15 HAP undergraduate credits and course-specific pre-requisites.

Accelerated Master's Admission Requirements

Students already admitted in the BAM Pathway will be admitted to the MA/MS program, if they have met the following criteria, as verified on the Bachelor's/Accelerated Master's Transition form:

- 3.25 overall GPA
- 3.50 GPA in major coursework
- Successfully meeting Mason's requirements for undergraduate degree conferral (graduation) and completing the application for graduation.

Accelerated Pathway Requirements

To maintain the integrity and quality of both the undergraduate and graduate degree programs, undergraduate students interested in taking graduate courses may choose from the following:

Advanced Standing Courses: (substitutes for these major-specific BS degree required courses, or as a required College of Public Health elective)

Code	Title	Credits
HAP 702	Managerial Accounting in Health Care [1]	3
HAP 703	Financial Management in Health Systems [2]	3
HAP 707	Human Resource Management in Healthcare [3]	3
HAP 715	Health Economics [4]	3

[1] Can count as College of Public Health elective in BS Health Administration degree.

[2] Substitutes *for* HAP 395 Healthcare Finance.

[3] Substitutes for HAP 392 Human Resources Management in Healthcare.

[4] Substitutes *for* HAP 425 Health Economics and Policy.

Please consult the undergraduate program coordinator and graduate program director regarding further questions about course substitutions.

Reserve Credit Courses: (Graduate courses that undergraduate students can take, up to 6 credits, that will only count for the graduate degree requirements).

For more detailed information on coursework and timeline requirements, see AP.6.7 Bachelor's/Accelerated Master's Degrees (http://catalog.gmu.edu/policies/academic/graduate-policies/#ap-6-7) policies.